

COUNCIL MINUTES

TOWNSHIP OF PARSIPPANY-TROY HILLS REGULAR TOWNSHIP COUNCIL MEETING OF JANUARY 18, 2022

I. INTRODUCTION

A. POSTING OF NOTICE:

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on December 22, 2021 where it has remained posted since that date. A legal notice appeared in the *Daily Record* on December 28, 2021 and the *Newark Star Ledger* on December 27, 2021.

Note: Council Meetings are videotaped and aired on Public Access Channel 21, at 7:00 p.m. Sundays and Wednesdays and are also available for viewing at www.parsippany.net.

A flag salute occurred followed by roll call with the following answering roll call; Council President dePierro, Council Member Gragnani, Council Member Carifi, Council Member McCarthy and Council Member Peterson. Other members of the administration present at the meeting; Mayor James Barberio, Business Administrator Frederick Carr, Township Attorney Michael Lavery, CFO Juan Uribe and Township Clerk Khaled Madin.

B. UPCOMING MEETINGS:

- | | |
|------------------------|-----------------|
| 1. 2/1/22 @ 7:00 p.m. | Agenda Meeting |
| 2. 2/15/22 @ 7:00 p.m. | Regular Meeting |

C. APPROVAL OF MINUTES

1. Agenda Meeting – 11/9/21
2. Regular Meeting – 11/23/21

Motion to approve the minutes above by Council Member Gragnani, seconded by Council Member Carifi.

ROLL CALL: Yes- Council Members Carifi, Gragnani and dePierro
Abstained – Council Members Musella and Neglia

II. PRESENTATION(S)/REPORTS

A. MAYOR- looking into a Public Information Officer

B. TOWNSHIP COUNCIL

1. Presentation on “Meatless Mondays” by Students from Parsippany Hills HS and Brooklawn Middle School

The presentation was to bring meatless Monday's to the community to protect the Earth by controlling greenhouse gasses. Agriculture industry contributes to the greenhouse gas emissions. Beef is a large contributor to this. Cutting out beef one day a week can help lesson greenhouse gas emissions.

2. **Municipal Government Transparency Committee**

Member – 1 Year Term (12/31/22)

- C. TOWNSHIP ATTORNEY – he is being brought up to speed regarding the Township by the Clerk and Business Administrator
- D. BUSINESS ADMINISTRATOR – no report
- E. TOWNSHIP CLERK – no report
- F. TOWNSHIP OFFICES COMMITTEES/REPORTS

Council President dePierro said that some committees are now beginning to meet.

G. CORRESPONDENCE

III. BIDS

A. Taken

- 1. 12/17/21 – Craftsman Farms Log House Kitchen Restoration and Annex Rehabilitation

B. To Be Taken

- 1. 1/26/22 – Pump Station No. 4 Gravity Conversion Project
- 2. 2/3/22 – Traffic Signal Maintenance for Littleton Road & Rita Drive/Beachwood Road and Jefferson Road & Smith Road

C. Quotation(s)/Proposal(s)/Qualification(s)

IV. PUBLIC HEARING

OPEN: I'd like to entertain a motion to open the public hearing. Motion to open the public hearing by Council Member Carifi Seconded by Council Member Gragnani

ROLL CALL: with all Council members answering Yes

Matt Siegrist, Green Superintendent for the Knoll Country Club, he is speaking to defend the Knoll. It is not the Knoll that is difunctional but the past Administrations. The workers are working hard to make the Knoll good. He had 5 general managers in an 8 years span and 3 within

a one-year span. He hopes that the Council will do the right thing. There are good people working there with a lot of experience, why are they not asking them how it is best to run the Knoll. The Council doesn't know what they have with the Knoll. He doesn't know whether he is coming or going. They need to put someone in that knows about golf, not these managers that don't know anything. The wrong people are making the decisions about running the Knoll. There's a good crew working up there.

Mayor Barberio stated he prided himself on the Knoll. The town is going to fix this. He's heard about a lot of problems there. It is one of his goals to bring the Knoll back.

Council Member Carifi stated he it was a great idea of Mr. Siegrist's to meet with the people that work there for their ideas.

Nick Homyak, Lake Hiawatha, going forward with River Friendly Golf. Very ecological conscious. Need to get rid of the invasive plants that are there. Need to beautify it with indigenous plants and landscape. It's the largest Green Acres space in Parsippany.

Bob Venezia, 102 Brooklawn Drive, asked four more questions regarding Parsippany's water system. Wants to know what the Township pays annually to Jersey City. What is the emergency reserve if a catastrophe occurs? Parsippany purchases additional reserves from Jersey City what is that annual cost. Could the water from Lake Parsippany be integrated into Parsippany's water system?

Council President dePierro said they have to pay Jersey City regardless, so they might as well use the water. As for Lake Parsippany the Township does not want to get involved in the lake business. They are private entities and the town doesn't want to get involved in it. Parsippany's water is all underground water.

Marilyn Marion, 12 Winding Way, she and another neighbor filed a nuisance complaint against another neighbor who is feeding over 40 feral cats. They have been to court 3 times. Judge Scala agreed this is a terrible problem. The next step is the judge will issue a summons with a probable cause and possible fine of \$2500 per day if the cat neighbor is not compliant. This is a terrible situation that should never have gotten to this. Judge Scala wanted to know why Animal Control and the Council aren't doing anything about this situation. A committee was supposed to be formed and she wanted to know if this has been done. If this TNR program is so good why is it not effective.

Council President said they need to defend Animal Control officers and at the next meeting they should read Animal Control's report into the record.

Ms. Marion stated she is embarrassed that she had to take her neighbor to court over this because the Council and Animal Control would not help. She said that no one is listening to her regarding this situation. The Health Department should also be looking at the caregivers house because the yard is not taken care of and is full of cat waste.

Council Member Musella stated he is sorry about this situation and someone will get back to her.

Kathy Malkinski, 15 Winding Way, they don't want to cause any more hardship to the caregivers as they are elderly and have medical issues. They just want the cats gone. She stated

that Heidi from Animal Control failed to address this problem over 2 years ago. There were 10 cats two years ago and now there are over 30 cats. Heidi, as a professional, should have recognized there was a problem with this cat colony. She blames a lot on Animal Control for this as the caregivers are not of a mindset to take care of these cats. They just want the cats gone.

Jeff Berry, 22 Moraine Road, speaking on behalf of the Board of Fire Commissioners for District 1. Nine years they invited EMS to reside at their property. They came up with shared services with the project of putting EMS and Fire District 1 together. They upheld their end of the bargain and built the building. EMS has still not joined their project. He is asking that the Council see this agreement through tonight.

Council Member Carifi stated this should have been done a while ago. This will be done. The Fire Commissioners have allowed the EMS to be there without a formal agreement because of the benefit to the community.

Mayor Barberio always wanted an EMS presence in that area. This bay also helps the equipment as well since the trucks are being stored inside. Most important is the benefit to the residents. This will be put to rest tonight.

CLOSE: I'd like to entertain a motion to close the public hearing. Motion to close the public hearing by Council Member Carifi Seconded by Council Member Neglia
ROLL CALL: with all Council members answering Yes

V. ORDINANCES

A. INTRODUCTION

1. ORDINANCE 2022:01

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 450-20 REGULATING VEHICLES OVER DESIGNATED WEIGHT ON CERTAIN STREETS

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **January 18, 2022** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **February 15, 2022** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by Council Member Neglia, seconded by Council Member Carifi. **ROLL CALL:** with all Council members answering Yes

2. **ORDINANCE 2022:02**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 290-4 AND CHAPTER A445-37, FEES COMPILATION, RELATED TO KNOLL COUNTRY CLUB UTILITY FEES

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of ParsIPPany-Troy Hills held on **January 18, 2022** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **February 15, 2022** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Council President said there is a lot of misinformation on this. Class A members have 12 days in advance to reserve a slot for weekend time. Class B can fill slots not taken by Class A members. They have 8 days in advance to fill their reservation. The controversy is the town employees, volunteers, etc. don't have to pay the membership fee. They can reserve only 4 days before the weekend. They are not guaranteed weekend time like the A's. It's a thank you to all volunteers, employees and school board members. Nobody pays golf for free except for the golf teams of the high schools during the week may play with their coaches if it doesn't conflict with member times.

Council Member Musella wanted to know what the genesis is for waiving these employees.

Council President dePierro asked if Mr. Musella was thankful for the services of the ambulances, etc.

Council Member Musella said of course they are all grateful for these people but who is subsidizing them if these people are not paying to golf.

Council Member Carifi stated he has no problem letting the volunteers have this benefit but not the paid employees. The volunteers are out saving lives.

Council President dePierro said that after the A's and B's have taken their slots there are open slots and why should these just stay open when the employees and volunteers can fill those open slots and collect some revenue

Council Member Carifi wanted to know the number of employees that use this golf benefit. Mr. Carr stated 38 people that are not A or B membership. The employees do pay greens fees and for carts they just don't pay the membership fee. They only pay when the slots are open.

Council Member Carifi asked if a non-member resident could come in and pay to play golf can they play?

Council President dePierro said yes, because the Knoll was purchased with Green Acres money and you cannot make it exclusive. They will pay a different fee.

Council Member Musella wanted to know if the Board of Education includes everyone or just the Board?

Council President dePierro said only the Board. There are no subsidies.

Council Member Musella said someone has to be subsidizing this somehow.

Council President dePierro said the numbers for A Membership is limited so they can get the Tee times for the weekend that they would like.

Council Member Musella said he does not think this is the right thing to do.

Council President dePierro said this has been going on for over 50 years. It is nothing different it is just in print.

Council Member Carifi said the perception is they are giving something for nothing at a time of financial crisis. Maybe they should come up with a plan that shows the public they are trying to make the town right.

Council Member Gragnani wanted to know if they have any numbers that can alleviate the concerns as to the Knoll not making any money.

Mr. Carr said there are no unused tee times on nice days. The Knoll is doing very well in spite of the catering hit and Covid.

Council Member Gragnani asked if there were food trucks there to serve food and beverages. She was told there was. She said the Knoll East looked wonderful.

Council Member Musella said the state of the Knoll West has never been worse. Construction was being done without permits.

Council Member Gragnani defended the Knoll saying it was past Administration that allowed them to work without permits. There was a lot of mold and problems that the Director was trying to fix. She said Mr. Musella is wrong to say that the Knoll West is.

Council Member Carifi wanted to confirm that there were just 38 employees and that this was not going to grow. Mr. Carr cannot forecast if there would be more or less. He said there are only 38 employees and volunteers that use this privilege.

Council President dePierro stated this has been going on for 50 years. Mr. Carr confirmed this is not taking anything away from the paying members.

Council Member Carifi reiterated that he is against paid employees having this benefit but is in favor of the volunteers who dedicate their time to the town. He would like a fourth class, like a D Class for volunteers. More people playing make more wear and tear on the course.

Council President dePierro said these people are only filling potentially empty slots.

Council Member Neglia confirmed that the employees and volunteers only use the open non-booked slots that would otherwise remain empty.

Motion to Table the ordinance was made by Council Member Neglia and Seconded by Council Member Carifi. ROLL CALL:

Town Attorney Mr. Lavery said they can introduce this by taking out what is offensive in the ordinance and just introduce the ordinance to pass the fees. They can revisit the employees and volunteers later.

Council Member Neglia withdrew his motion to Table the ordinance. The motion would be to adopt this ordinance with the public employees taken out and everything else staying in.

Motion to approve the above Resolution by Council Member Carifi, seconded by Council Member Gragnani. **ROLL CALL:** Yes - Council members Carifi, Gragnani, Musella and Neglia. No – Council President dePierro

3. **ORDINANCE 2022:03**

AN ORDINANCE OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, MORRIS COUNTY, NEW JERSEY AMENDING AND MODIFYING CHAPTER 4, ADMINISTRATION OF GOVERNMENT, SECTION 4-81, THIRD PARTY PAYMENT PLAN FOR EMERGENCY MEDICAL SERVICES PROVIDED BY PAR-TROY EMS, CHAPTER A445, FEES COMPILATION, SECTION A445-19.1, EMERGENCY MEDICAL SERVICES, OF THE CODE OF THE TOWNSHIP

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **January 18, 2022** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **February 15, 2022** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by Council Member Musella, seconded by Council Member Neglia. **ROLL CALL:** with all Council members answering Yes

B. SECOND READING & PUBLIC HEARING

VI. NON-CONSENT AGENDA

A. RESOLUTIONS

1. R2022-022 Approving a Lease Agreement with the Board of Fire Commissioners, Mount Tabor Fire District No. 1

WHEREAS, the Board of Fire Commissioners, Mount Tabor Fire District, District No. 1 (the “Fire District”) has constructed a new headquarters (the “Headquarters Building”) located on the real property designated as Block 168, Lot 170.01 (F/k/a Block 168, Lots 169 and 170) on the official Tax Map of the Township of Parsippany-Troy Hills (the “Township”), and located at 909 Tabor Road (the “Property”); and

WHEREAS, the Fire District and the Township wish to enter into a lease agreement whereby the Township will lease approximately 850 square feet of space within the Headquarters Building (which is approximately 8.5% of the total floor area) as a bay for emergency medical services (EMS) purposes (the “Premises”); and

WHEREAS, pursuant to Resolution 2019-223, the Township Council authorized the negotiation of a lease agreement with the Fire District according to certain terms and conditions, but said negotiations did not result in a lease agreement; and

WHEREAS, in January 2022, the Township and the Fire District reconvened and successfully concluded their negotiations, which have resulted in the lease agreement attached hereto; and

WHEREAS, the term of the lease shall be 98 years and 9 months; and

WHEREAS, for and in consideration of the lease, the Township shall pay to the Fire District \$16,666.67 each quarter for the first fifteen (15) years of the lease; and

WHEREAS, under the lease, the Township shall have the right to use a certain number of parking spaces as well as a nonexclusive easement and right-of-way while the lease is in effect over and across the Property for access to and from the Premises; and

WHEREAS, under the lease, the Township shall have the exclusive option to purchase the Premises at any time during the term of the Lease for the remaining lease payments, if any, plus One Dollar (\$1.00); and

WHEREAS, upon Township's exercise of the option to purchase the Premises, the Fire District, in consultation with the Township, shall either subdivide the Property or create a condominium property regime for the Premises so as to enable the Township to acquire the Premises in fee simple; and

WHEREAS, the Township shall pay 10% of the annual cost of electricity, gas, telephone and cable utilities including the costs associated with emergency generator fuel, maintenance, and repair supplied to the Headquarters Building; and

WHEREAS, the Township shall also pay for all water, sewer and solid waste disposal costs of the Headquarters Building; and

WHEREAS, the Township shall be responsible for all repairs and maintenance of the Premises and the Fire District shall be responsible for all repairs and maintenance for the remainder of the Property and all structural and HVAC components of the Headquarters Building; and

WHEREAS, the Township and the Fire District have reduced their understanding to a written Lease Agreement, which is attached hereto and incorporated by reference herein; and

WHEREAS, the Township Council finds and declares that it is in the best interests of the health, safety and welfare of the Township and its residents to lease the Premises for use as bay for EMS purposes consistent with the terms and conditions of this Resolution

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills, County of Morris, State of New Jersey, that:

1. The aforesaid recitals be and hereby are incorporated as if repeated at length herein; and

2. The Township Council hereby approves the lease agreement with the Fire District for approximately 850 square feet of space within the Fire District's new headquarters to be constructed on the real property designated as Block 168, Lot 170.01 (F/k/a Block 168, Lots 169 and 170) on the official Tax Map of the Township of Parsippany-Troy Hills, and located at 909 Tabor Road, as a bay for emergency medical services (EMS) purposes in the form attached hereto; and
3. The Township Administrator and Township Attorney be and hereby are authorized to take all necessary and appropriate action to effectuate the same.

Motion to approve the Resolution above by Council Member Neglia, seconded by Council Member Carifi.

ROLL CALL: with all Council members answering Yes

2. R2022-023 Rescinding the Renewal of a Pocket Liquor License for 1515 License LLC

WHEREAS, on June 15, 2021, the Township Council of the Township of Parsippany-Troy Hills (the "Township") adopted Resolution R2021-111 renewing retail liquor licenses for the term July 1, 2021 through June 30, 2022; and

WHEREAS, one of the liquor licenses renewed via Resolution R2021-111 was pocket license no. 1429-33-001-011 held by 1515 License LLC; and

WHEREAS, 1515 License LLC applied to the Division Alcoholic Beverage Control ("ABC") to extend its liquor license in pocket status; and

WHEREAS, 1515 License LLC has represented that it intends to site its pocket license as a retail consumption license; and

WHEREAS, the ABC has approved the application of 1515 License LLC to extend its pocket license status and has requested that the Township issue a renewal *de novo*; and

WHEREAS, in order to issue a renewal *de novo*, the Township must rescind the prior renewal of 1515 License LLC's pocket license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills, County of Morris, State of New Jersey, that:

4. The aforesaid recitals be and hereby are incorporated as if repeated at length herein; and
5. The Township Council hereby rescinds the renewal of liquor license 1429-33-001-011 as a pocket license for the term July 1, 2021 through June 30, 2022; and
6. The Township Clerk and Township Attorney be and hereby are authorized to take all necessary and appropriate action to effectuate the same.

Motion to approve the Resolution above by Council Member Neglia,
seconded by Council Member Carifi.

ROLL CALL: with all Council members answering Yes

3. R2022-024 Authorizing the Renewal of a Pocket Liquor License for 1515 License, LLC

WHEREAS, 1515 License LLC applied to the Division Alcoholic Beverage Control (“ABC”) to extend its liquor license no. 1429-33-001-011 in pocket status; and

WHEREAS, 1515 License LLC has represented that it intends to site its pocket license as a retail consumption license; and

WHEREAS, the ABC has approved the application of 1515 License LLC to extend its pocket license status and has requested that the Township issue a renewal *de novo*.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills, County of Morris, State of New Jersey, that:

7. The aforesaid recitals be and hereby are incorporated as if repeated at length herein; and
8. The Township Council hereby authorizes the renewal of liquor license 1429-33-001-011 as a pocket license; and

The Township Clerk and Township Attorney be and hereby are authorized to take all necessary and appropriate action to effectuate the same

Motion to approve the Resolution above by Council Member Carifi,
seconded by Council Member Neglia.

ROLL CALL: with all Council members answering Yes

VII. CONSENT AGENDA

BE IT RESOLVED, all items listed with an asterisk (*) are routine and noncontroversial by the Township Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Motion to approve the Consent Agenda by Council Member Musella seconded by Council Member Neglia. **ROLL CALL:** with all Council members answering Yes

A. RESOLUTIONS

1. **R2022-025*Establish Temporary Budget Appropriations for Calendar Year 2022**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contracts, commitments or payments are to be made prior to final adoption of the calendar year 2022 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and;

WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year, and;

WHEREAS, the temporary appropriations are limited to 26.25% of the total appropriations in the fiscal calendar year 2021 budget, exclusive of any appropriations made for interests and debt redemption charges, capital improvements and public assistance.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Parsippany-Troy Hills, that the temporary appropriations shown below and further detailed in the attachment(s) be made.

<i>Current Fund</i>	<i>\$ 30,443,210.40</i>
<i>Water Utility</i>	<i>\$ 3,605,290.68</i>
<i>Sewer Utility</i>	<i>\$ 6,528,644.50</i>
<i>Golf Utility</i>	<i>\$ 1,711,756.90</i>

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer.

2. **R2022-026*2022 Cash Management Plan**
- 3.

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investments ("Permitted Investments") of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited on interest bearing accounts or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- III. Affordable Housing Trust
- Animal Control
- Current
- Developers-Redevelopers Escrow
- Federal and State Grant
- General Capital
- General Trust-Other
- Golf Utility
- Municipal Court
- Open Space Trust
- Payroll Agency and Trust
- Public Assistance
- Recreation Trust
- Sewer Utility
- Tax Sale Redemption Trust
- Unemployment Trust
- Water Utility

DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer/Treasurer of the Township of Parsippany-Troy Hills or his designee are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such official(s) of the Township is directed to supply all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of the Plan.

IV. AUTHORIZATION OF CHECK SIGNERS

All warrants or checks for the disbursement of monies against the Township’s bank depositories are to be signed by the following officials, which facsimile signatures may be used:

- | | |
|-------------------------|-------------------|
| Mayor | James R. Barberio |
| Business Administrator | Frederick C. Carr |
| Chief Financial Officer | Juan B. Uribe |

V. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit, which are not otherwise invested in Permitted Investments as provided for in the Plan:

- | | |
|--------------------|-----------------------|
| Amboy Bank | Blue Foundry Bank |
| BCB Community Bank | ConnectOne Bank, N.A. |

Regular Meeting 1/18/22

Investors Bank
JPMorgan Chase Bank
Kearny Bank
PNC Bank, N.A.
Provident Bank
Santander Bank, N.A.
Spencer Savings Bank
TD Bank, N.A.
Valley National Bank
Wells Fargo Bank, N.A.

VI. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIAL(S) MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing Deposits:

None Currently Authorized

All such brokerage firms and/or dealers shall acknowledge in writing the receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III.

VII. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official(s) is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual s;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management established pursuant to section 1 of P.L. 1977, c. 281 (C.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b. The custody of collateral is transferred to a third party;
 - c. The maturity of the agreement is not more than 30 days;
 - d. The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

1. Government Money Market Mutual

An investment company or investment trust:

- a. Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. Which has:
 - i. Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - ii. Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

2. Local Government Investment Pool

An investment pool:

- a. Which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. Which is rated in the highest category by a nationally recognized statistical rating organization;
- c. Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act”, P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- e. Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to

- have a market value that approximates their par value; or utilize an index that does not support a stable net assets value; and
- f. Which purchases and redeems investments directly from the issuer, government money market mutual , or the State of New Jersey Cash Management , or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c. 9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VIII. FUND BALANCE

Surplus funds shall be maintained at a minimum at five percent (5%) of the Township's operating budget.

IX. SAFEKEEP, CUSTODY, PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security, which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

X. REPORTING REQUIREMENTS

The Chief Financial Officer shall report to the Township Council investments in accordance with N.J.S.A. 40A:5-15.2E.

XI. TERM OF PLAN

This Plan shall be in effect from January 1, 2022 to December 31, 2022. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Council, the Designated Official(s) is directed to supply copies of the amendments to all the parties who have otherwise received a copy of the Plan originally approved, which amendment shall be acknowledged in writing in the same manner as the original Plan was acknowledged.

4. **R2022-027*Major Soil Moving Permit to Chhatwal Residence: Block 98 Lot 18.02**

WHEREAS, Chhatwal Residence has applied to the Township of Parsippany-Troy Hills to move approximately 500 cubic yards of material as part of the proposed work at, **Block 98, Lot 18.02, 235 Fox Hill Road**, and

WHEREAS, the Planning Board considered this application at its meeting of November 1, 2021 and recommends approval to the Township Council; and

WHEREAS, the application has been reviewed by Justin Lizza, Municipal Engineer, and his recommendations have been memorialized in a memorandum to the Township Clerk dated December 7, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills that it does hereby grant a major soil moving permit to Chhatwal Residence for the moving of approximately 500 cubic yards of material as part of the proposed work at, **Block 98, Lot 18.02, 235 Fox Hill Road**, subject to the following terms and conditions:

1. The applicant shall comply with all the recommendations and requirements included in the memorandum from Justin Lizza, Municipal Engineer, dated December 7, 2021.
2. The applicant shall comply with the recommendations and requirements stipulated by the Planning Board at its meeting of November 1, 2021.
3. All inspection fees and performance guarantees shall be paid prior to the issuance of the permit.

5. **R2022-028*Authorizing Award of a Contract to Pravco, Inc. for Craftsman Farms Log House Kitchen Restoration and Annex Rehabilitation Rebid**

WHEREAS, the Township of Parsippany-Troy Hills received bid proposals for Craftsman Farms Log House Kitchen Restoration and Annex Rehabilitation Rebid on December 17, 2021, and

WHEREAS, the Director of Purchasing, Purchasing Assistant and Consulting Historic Architect have reviewed the bids received and recommend that a contract be awarded to the lowest responsible bidder, Pravco, Inc., 245 Wescott Drive, Rahway, NJ 07065 for the Base Bid Price of \$1,521,217.00, and

WHEREAS, the Chief Financial Officer of the Township of Parsippany-Troy Hills has certified to the availability of funds under the following:

2017 & 2018 Historic Open Space Trust Funds,
2021 New Jersey Historic Trust Grant and
Current Capital Ordinance #: 2021:21, adopted September 21, 2021, entitled,
“Various Improvements”.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills that the bid for Craftsman Farms Log House Kitchen Restoration and Annex Rehabilitation Rebid be awarded as stated above in accordance with the terms and conditions contained in the advertising specifications and that the Mayor and Township Clerk are authorized to execute the contract.

B. APPLICATIONS

1. R2022-029*2022 Renewal of Licenses – Part II

BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills that the following Licenses be renewed for the year 2022:

<u>TOURIST ACCOMMODATIONS</u>	<u>NUMBER OF ROOMS</u>
Sonesta ES Suites	150
Red Roof Inn	108
Sonesta ES Suites Parsippany/Morris Plains	156

VIII. APPROVAL OF PAYROLL AND BILLS LIST

A. CFO Juan Uribe recommends authorization for payment:

1. Authorize payment of the January 21, 2022 regular and miscellaneous payroll estimated at \$1,600,000.00.
2. Payment of bills from voucher list of 1/15/22 through 1/17/22 is \$1,092,344.92

Motion to approve the authorization for payment above by
Council Member Neglia, seconded by Council Member Musella.

ROLL CALL: with all Council members answering Yes

IX. ADJOURNMENT

Motion to Adjourn the Meeting by Council Member Neglia Seconded By Council Member Musella

Regular Meeting 1/18/22

ROLL CALL: with all Council members answering Yes

Respectfully submitted,

Khaled Madin, Township Clerk

Michael J. dePierro, Council President

Minutes Approved: May 17, 2022