

COUNCIL MINUTES

TOWNSHIP OF PARSIPPANY-TROY HILLS TOWNSHIP COUNCIL AGENDA MEETING OF DECEMBER 1, 2020

I. INTRODUCTION

Meeting was called to order at 7:00 pm by Municipal Clerk Khaled who read the following statement into the record:

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on December 18, 2019 where it has remained posted since that date. A legal notice appeared in the Daily Record and the Newark Star Ledger on December 23, 2019 and was forwarded by fax to other local newspapers on December 18, 2019.

A flag salute occurred followed by roll call with the following answering roll call; Council President Carifi, Council member dePierro, Council member Gragnani, Council member McCarthy and Councilmember Peterson. Other members of the administration present at the meeting; Business Administrator Frederick Carr, Township Attorney James Lott, Township Clerk Khaled Madin

D. UPCOMING MEETINGS:

- | | |
|-------------------------|-------------------------------|
| 1. 12/15/20 @ 7:00 p.m. | Regular Meeting |
| 2. 1/5/21 @ 6:30 p.m. | Reorganization/Agenda Meeting |

E. APPROVAL OF MINUTES

1. Regular Meeting – 10/20/20

II. PRESENTATION(S)/REPORTS

A. MAYOR- no report

B. TOWNSHIP COUNCIL- Ms. Peterson asked for an update on Glenmont Commons and the status of the roads and repairs. Mr. Lott responded stating they are currently looking at documents in connection with the approvals and various agreements by the developers and once the review is concluded the Council will be updated. Mr. dePierro asked about the status of the bond for Glenmont Commons. Mr. Carr stated they are still reviewing documents regarding that matter. Ms. Gragnani thanked the Administration for hearing the Council's concerns regarding the COVID situation.

- C. TOWNSHIP ATTORNEY – no report
- D. BUSINESS ADMINISTRATOR – Mr. Carr commented on resolution #5 & #6 on the Stop Loss Insurance premium and dental premiums. Mr. Carr stated they went out to the market place to determine the best deal for those two products. Ms. Peterson stated that there has been discussion about comparing self-insurance plan to the State Benefits Plan and asked if that research was completed. Ms. Narcise stated that the Township has saved money staying out of the State Plan.
- E. TOWNSHIP CLERK – no report
- F. TOWNSHIP OFFICES COMMITTEES/REPORT – no report
- G. ENGINEERING REPORT – Mr. Madin read the following report into the record:

Greenbank Road Safety and Improvements Project

The project is complete except for the guiderail replacement. Coordination with the underground utility company is ongoing and the new guiderail will be installed once underground utilities are moved. **(No Council Action Required).**

Simpson Avenue Retaining Wall Project

The Simpson Avenue Retaining Wall Project is nearing completion. The project will be completed in a few weeks. **(No Council Action Required).**

Veterans Park Culvert Replacement Project

Bids were received for the Veterans Park Culvert Replacement project and the preconstruction meeting has been scheduled. The concrete box culvert is to be ordered and construction will begin once a delivery date is identified. **(No Council Action Required).**

Mt. Tabor Street Improvements, Phase V

The Mt. Tabor Street Improvements, Phase V project is in construction and will continue to the end of the year. **(No Council Action Required).**

Roadway Design Projects

The following projects are in design: Puddingstone Heights Road Improvements, Various Culvert Repair Project, Mt. Tabor Street Improvements, Ph VI, Edwards Road Improvements, Baldwin Road Pedestrian Accessibility Improvements and the 2021 Road Resurfacing and Sidewalk Repair Project. These projects will be bid once design documents are finalized over the winter. **(No Council Action Required).**

Community Rating System (CRS) Program

We continue to work with our consultant and the NJDEP to get back into the CRS program. This program provides discounts on flood insurance policies based on the level of activities in which the Township participates. The work will continue through at least the end of this year. **(No Council Action Required).**

H. CORRESPONDENCE

III. BIDS

A. Taken

1. 11/18/20 – Knoll Recreation Sanitary Sewer Improvements

B. To Be Taken

C. Quotation(s)/Proposal(s)/Qualification(s)

IV. PUBLIC HEARING

Mr. Madin entertained a motion to open the meeting to the public to speak on any topic, noting a five-minute time limit per speaker. A motion was made by Council Member Carifi, seconded by Council Member Peterson followed by a roll call with all the Council Members answering Yes

No participants

Seeing no one else come forward to speak, Mr. Madin entertained a motion to close the public hearing. A motion to close the public hearing was made by Council Member Carifi, and seconded Council Member Peterson followed by a Roll Call with all the Council Members answering Yes

V. ORDINANCES

A. INTRODUCTION

1. ORDINANCE 2020:36

AMENDING CHAPTER 83 OF THE TOWNSHIP CODE ENTITLED LICENSING; REGULATIONS RELATED TO DISTANCE BETWEEN LICENSED PREMISES

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township

of Parsippany-Troy Hills held on **December 1, 2020** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **December 15, 2020** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinances.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by Ms. McCarthy, seconded by Mr. Carifi.

ROLL CALL-YES-Mr. Carifi, Ms. Gagnani, Ms. McCarthy, Ms. Peterson, Mr. dePierro.

B. SECOND READING & PUBLIC HEARING

1. ORDINANCE 2020:32

AMENDING AND SUPPLEMENTING CHAPTER 4, ADMINISTRATION OF GOVERNMENT, TO TRANSFER THE DIVISION OF PARKS AND FORESTRY TO THE DEPARTMENT OF PUBLIC WORKS AND ESTABLISH THE DEPARTMENT OF RECREATIONAL SERVICES-ON*

2. ORDINANCE 2020:33

AUTHORIZING THE TOWNSHIP TO CONVEY PROPERTY VIA QUIT CLAIM OR BARGAIN AND SALE DEED-ON*

3. ORDINANCE 2020:34

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, MORRIS COUNTY, AMENDING THE REDEVELOPMENT PLAN FOR BLOCK 200, LOT 1.2 AND LOT 1.03 AND REFERRING SAID AMENDMENT TO THE PLANNING BOARD FOR REVIEW AND COMMENT IN ACCORDANCE WITH THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 ET SEQ. – ON*

4. ORDINANCE 2020:35

ORDINANCE OF THE TOWNSHIP OF PARSIPPANY TROY-HILLS, IN THE COUNTY OF MORRIS AUTHORIZING THE EXECUTION OF AMENDED FINANCIAL AGREEMENTS WITH THE DISTRICT AT 1515 URBAN RENEWAL, LLC AND THE DISTRICT AT 1515 URBAN RENEWAL II, LLC, GRANTING A TAX EXEMPTION WITH RESPECT TO THAT CERTAIN PROPERTY IDENTIFIED AS BLOCK 200, LOT 1.2 AND LOT 1.03 IN ACCORDANCE WITH THE LONG TERM TAX EXEMPTION LAW, N.J.S.A. 40A:20-1 ET SEQ., AND REDEVELOPMENT-ON*

VI. NON-CONSENT AGENDA

A. RESOLUTIONS

1. R2020-218 Authorize Budget Transfers Between Appropriation Accounts

WHEREAS, certain transfers of funds for various 2020 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed necessary to fulfill their purposes to those appropriations deemed to be insufficient;

WHEREAS, appropriations subject to funds transfers hereby are not within those restricted by N.J.S.A. 40A:4-58 for transfer purposes;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the Township of Parsippany-Troy Hills (by not less than two-thirds of all the members thereof affirmatively concurring) that the Chief Financial Officer shall and is hereby authorized to make the transfers between appropriations accounts of the 2020 municipal budget as shown below.

CURRENT FUND	FROM	TO	REMARKS
GENERAL ADMINISTRATION - Other Expenses		6,000.00	COVID 19 byproduct
GENERAL ADMINISTRATION - Salaries and Wages		10,000.00	COVID 19 byproduct
WORKERS COMPENSATION - Other Expenses		15,000.00	Correct allocation
TELEPHONE - Other Expenses		15,000.00	COVID-19 byproduct
ZONING ENFORCEMENT - Salaries and Wages		17,099.00	Correct allocation
PLANNING BOARD - Salaries and		17,326.00	Correct allocation

Wages			
HOUSING ENFORCEMENT - Salaries and Wages		17,806.00	Correct allocation
TAX ASSESSOR - Salaries and Wages		22,633.00	Correct allocation
AMBULANCES SERVICES - Salaries and Wages		29,511.00	Staffing changes
BOARD OF HEALTH - Salaries and Wages		45,024.00	COVID-19 byproduct
TREASURER - Salaries and Wages		51,000.00	Former CFO leave payout and per diem charges
ENGINEERING - Salaries and Wages		69,860.00	Correct allocation
SPECIAL EMERGENCY APPROPRIATIONS - 2015 Retirement Payouts		172,717.00	Correct allocation
HEATING - Other Expenses	8,000.00		
AMBULANCE SERVICES - Other Expenses	12,000.00		
ELECTRICITY - Other Expenses	35,000.00		
POLICE - Salaries and Wages	38,000.00		
POLICE - Other Expenses	39,000.00		
GASOLINE - Other Expenses	40,000.00		
GROUP HEALTH INSURANCE - Other Expenses	316,976.00		
TOTALS	\$ 488,976.00	\$ 488,976.00	

Motion to approve the above Resolution by Ms. Peterson, seconded by Ms. Gragnani.

ROLL CALL-YES-Mr. Carifi, Ms. Gragnani, Ms. McCarthy, Ms. Peterson, Mr. dePierro.

VII. CONSENT AGENDA

A. RESOLUTIONS

- 1. Authorizing Award of Contract to Hutton Construction, LLC for Knoll Recreation Area Pump Station & Sewer Improvements-ON***

2. **Authorizing the Mayor to Execute NJ DOT Utility Relocation Agreements and Related Right of Way Permits-ON***
3. **Refund Property Taxes for Block 558, Lot 15-100% Permanently Disabled Veteran -ON***
4. **Authorizing the Submission of an Application to the New Jersey Department of Transportation's Transportation Alternatives Set-Aside Program 2020-ON***
5. **Contract for Employee Dental Insurance Services on a Self-Insured Basis for the 2021 Year-ON***
6. **Contract for Medical Stop Loss Insurance Services and Medical Claims Costs for the Township's Limited Self-Insured Health Benefit Insurance Program-ON***
7. **Authorizing the Township Schedule of Township Council Meetings for 2021-ON***
8. **Authorizing Anticipation of Revenues in 2021 Municipal Budget Based on the Average Revenues Realized During the Previous Three Years-ON***
9. **Execution of a Bulk Water Supply Agreement with Jersey City Municipal Utilities Authority-ON***

B. APPLICATIONS

C. APPROVAL OF PAYROLL AND BILLS LIST

CFO Juan Uribe recommends authorization for payment:

1. Authorize payment of the 12/11/20 regular payroll estimated at \$1,600,000 each
2. Payment of bills from voucher list of 12/1/20 estimate totaling \$3,925,845.72

Motion to approve the authorization for payment above by Mr. Carifi, seconded by Ms. Peterson.

ROLL CALL-YES-Mr. Carifi, Ms. Gragnani, Ms. McCarthy, Ms. Peterson, Mr. dePierro.

VIII. ADJOURNMENT

Agenda Meeting 12/1/20

Motion to Adjourn the Meeting by Mr. Carifi, Seconded By Ms. Peterson.

ROLL CALL-YES-Mr. Carifi, Ms. Gragnani, Ms. McCarthy, Ms. Peterson, Mr. dePierro.

Respectfully submitted,

Khaled Madin, Township Clerk

Michael J. dePierro, Council President

Minutes Approved: January 19, 2021