

COUNCIL MINUTES

TOWNSHIP OF PARSIPPANY-TROY HILLS TOWNSHIP COUNCIL AGENDA MEETING OF APRIL 7, 2020

I. INTRODUCTION

Meeting was called to order at 7:00 pm by Council President Paul Carifi Jr. and Council member McCarthy read the following statement into the record:

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on December 18, 2019 where it has remained posted since that date. A legal notice appeared in the Daily Record and the Newark Star Ledger on December 23, 2019 and was forwarded by fax to other local newspapers on December 18, 2019.

A flag salute occurred followed by roll call with the following answering roll call; Council President Carifi, Council member dePierro, Council member Gagnani, Council member McCarthy and Councilmember Peterson. Other members of the administration present at the meeting; Business Administrator Keith Kazmark, Township Attorney James Lott, Township Clerk Khaled Madin.

D. UPCOMING MEETINGS:

1. 4/21/20 @ 7:00 p.m. Regular Meeting
2. 5/5/20 @ 7:00 p.m. Agenda Meeting

E. APPROVAL OF MINUTES

II. PRESENTATION(S)/REPORTS

A. MAYOR- stated that he is receiving complaints regarding an increasing amount of litter in the Township specifically an increase in masks. People are throwing masks in the parking lots of supermarkets and so the Mayor is requesting the public to self-police but that they will be taking action against those people. Additionally, the Mayor stated that another issue is that there are groups congregating in our parks and so for the time being the parks will remain open but the Mayor asked that the residents practice all social distancing measures. The Mayor encouraged all residents to fill out the 2020 Census so that our numbers are accurate as that affects the amount of aid the Township receives.

B. TOWNSHIP ATTORNEY-no report

C. BUSINESS ADMINISTRATOR- thanked all the residents of Parsippany and all municipal employees for their help, support and patience during this public health emergency. Mr. Kazmark stated that he got off phone with the health officer, Carlo Delizia, and there are 244 positive confirmed cases in Parsippany and 9 deaths. Mr. Kazmark stated that we continue to operate with essential employees in order to reduce exposure to themselves and other employees. Mr. Kazmark stated that we are currently following all state and federal directives related to COVID 19 and that many of those directives have to do with personnel policies. Mr. Kazmark stated that municipal parks will remain open at this time and will be reevaluated on Monday to ensure that our parks are not overwhelmed in light of the County and State closures. Additionally, there is an indication that the Primary Election date will be moved from June 2 to July 7. Mayor Soriano signed off on Administrative order 20-02 which modifies and adds to some directive of Administrative order to 20-01. Specifically, it discusses allowing employees to work from home and that most of our office staff is working remotely. Mr. Kazmark discussed a policy memo, issued last week, discussing employees' responsibilities that are working from home.

D. TOWNSHIP CLERK – no report

E. TOWNSHIP OFFICES COMMITTEES/REPORT – no report

F. ENGINEERING REPORT – Mr. Madin read the following report into the record:

2020 Road Resurfacing / Curb & Sidewalk Program

The project is being prepared for bidding. The list of streets to be resurfaced has been finalized and we anticipate bidding the project as soon as possible. **(No Council Action Required).**

Greenbank Road Safety and Improvements Project

The Greenbank Road Improvement Project was awarded in February. A preconstruction meeting will be held as soon as possible with the hope that construction will begin in April. **(No Council Action Required).**

Various Streets Reconstruction Project

The Various Streets Reconstruction Project was awarded in February. This project includes reconstruction of Cottage Place, Prospect Avenue, James Street and John Street off Park Road. A preconstruction meeting will be held as soon as possible with the hope that construction will begin in April. **(No Council Action Required).**

New England Drive Milling and Paving Project

The New England Drive Milling & Paving Project was bid in March and is on the agenda for award. This project is for improvements to New England Drive (from Knoll Road to Lancaster Drive), Vermont Court and New Hampshire Court. Construction activities are planned to begin

in May and will continue through the beginning of September. **(A Resolution will need to be adopted by the Township Council).**

Simpson Avenue Retaining Wall Project

The Simpson Avenue Retaining Wall Project was bid in March and is on the agenda for award. This project is for the replacement of the retaining wall along Simpson Avenue near Durbin Avenue. Construction is planned to begin in May and will continue into August. **(A Resolution will need to be adopted by the Township Council).**

Roadway Design Projects

The following projects are in design; Mt. Tabor Street Improvements- Phase V, Puddingstone Heights Road Improvements, and the Various Culvert Repair Project. These projects will be bid once design documents are finalized and construction will start in the summer. **(No Council Action Required).**

Community Rating System (CRS) Program

We continue to work with our consultant and the NJDEP to getting back into the CRS program. This program provides discounts on flood insurance policies based on the level of activities in which the Township participates. This work will continue through at least the end of this year. **(No Council Action Required).**

III. BIDS

A. Taken

1. 3/24/20 – New England Drive Milling and Resurfacing Program
2. 3/25/20 – SCADA System Improvements – Phase II
3. 3/26/20 – Replacement of Simpson Avenue Retaining Wall

B. To Be Taken

1. 4/15/20 – Smith Field Park D Field Improvements

C. Quotation(s)/Proposal(s)/Qualification(s)

IV. PUBLIC HEARING

Council President dePierro entertained a motion to open the meeting to the public to speak on any topic, noting a five-minute time limit per speaker. A motion was made by Council Member Carifi, seconded by Council Member Gragnani followed by a roll call with all the Council Members answering Yes.

Nick Homyak, 26 Onieda Ave., Lake Hiawatha,

1. Statement from Authority Needed on CD19 pollution; tossing of gloves, masks, and wipes.

The new expanded latex glove; wipes and mask litter phenomena should be addressed in some displeasure by Authority.; from the Mayor and all Government officials including Governors up to the President. Not to is to pretend it doesn't exist. It can't hurt; it's only words; like One Nation Under God..

The same people are that doing this, are surely guilty of littering in general. The litter norm; has for too long been given no attention or priority. The present methods of redress, prisoner, and volunteers, are not working, and in fact enable the phenomena. There must be some scientific method that can be be devised; barcode tracing, cameras, receipts.

In Shoprite parking lot Route 46 rather than having security inside the store, they need to be in the Parking Lot, and when they see people tossing gloves (report their license to police) Today I saw a police car parked in the lot. The glove, mask, wipe toss is unacceptable.

2. Knoll Golf "Environmental Friendly"

Meeting of November 2019 with prior Knoll Management. See no reason why the new management cannot improve the environmental policies and practices.

Knoll Golf seems not to have keep their prior intention to expand the local plastic ban; as

1. styrofoam cups are still in use.

2. A carry on carry off attempt to retrieve recycle, cans and bottles both glass and plastic. The waste containers are Knoll show no improvement in source separation, as most containers are mixed with both waste and recyclables.

3. Did Knoll complete the River Friendly Assessment in March; if so what was the result?

A Green Acres public utility should do better in its practices and expectations of behavior by its users.

How is Highlands Conformance Progressing, and have all Planning Board Proposals been suspended during this time?

Karen Wenz,

My question with the amount of people in our town that I have gotten the Coronavirus due we really want to continue to build up our town with condominiums, townhouses and apartments still? As it is with the amount of people in town, supplies are limited. This virus is the first of many possible inflictions that can take over our town. Overcrowding will not only cause an influx of more people but cars, traffic and pollution from all the cars. How will our town minimize the pollution? How will our town have enough supplies for an additional 2500+ people? How will our police department handle more people to police? I would like new construction to be revisited?

Chloe Nelson,

Other towns have been implementing systems at grocery stores whereby only a certain number of people are allowed into the stores at any given period, and everyone else must wait outside. Parsippany is larger than most other towns, and although this system may be hard to implement, it seems that the problem of too many people in the grocery stores remains a serious issue in our town. Therefore, I am wondering if some sort of system will be implemented in these next 3-4 critical weeks.

Will the town be implementing a maximum occupancy system? Or will Parsippany implement some sort of quota system, like during Hurricane Sandy, where families/individuals with last names A-M are allowed to shop on even days and N-Z on odd days (or something similar)?

Ken Dolsky,

Please explain what this ordinance means and what will happen if it is passed.

2. ORDINANCE 2020:13

PETITIONING THE HIGHLANDS FOR PLAN CONFORMANCE FOR THE PLANNING AREA

Seeing no one else come forward to speak, Council President dePierro entertained a motion to close the public hearing. A motion to close the public hearing was made by Council Member Carifi, and seconded Council Member Gragnani followed by a Roll Call with all the Council Members answering Yes.

V. ORDINANCES

A. INTRODUCTION

- 1. BOND ORDINANCE VARIOUS IMPROVEMENTS TO THE WATER UTILITY APPROPRIATING \$3,170,000 AND AUTHORIZING THE ISSUANCE OF \$3,170,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF-ON***

B. SECOND READING & PUBLIC HEARING

1. ORDINANCE 2020:08

AMENDING CHAPTER 51, ACCUMULATION AND USE OF FUNDS, OF THE CODE OF PARSIPPANY-TROY HILLS-ON*

2. ORDINANCE 2020:09

AMENDING ORDINANCE #2019:30 ENTITLED AN ORDINANCE ESTABLISHING HOURLY WAGE RANGES FOR BLUE COLLAR EMPLOYEES OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS-ON*

3. ORDINANCE 2020:10

BOND ORDINANCE – PROVIDING FOR VARIOUS ROAD AND SIDEWALK IMPROVEMENTS-ON*

4. ORDINANCE 2020:11

AMENDING AND SUPPLEMENTING CHAPTER 290-4 AND A445-37 OF THE CODE RELATED TO KNOLL COUNTRY CLUB UTILITY FEES-ON*

5. ORDINANCE 2020:12

AUTHORING THE CONVEYANCE OF BLOCK 765, LOTS 66 AND 81.1 TO WILDLIFE PRESERVES, INC.-ON*

6. ORDINANCE 2020:13

PETITIONING THE HIGHLANDS FOR PLAN CONFORMANCE FOR THE PLANNING AREA-ON*

7. ORDINANCE 2020:14

AMENDING AND SUPPLEMENTING CHAPTER 225, LAND USE, SUBDIVISIONS AND SITE PLANS, RELATED TO LAND CONSTRAINT REGULATIONS-ON*

8. ORDINANCE 2020:15

AUTHORIZING TO SUBLEASE A PORTION OF LOT 2 IN BLOCK 483 AS WELL AS AN AMENDMENT TO THE LEASE AGREEMENT WITH THE BOARD OF EDUCATION FOR LOT 3 IN BLOCK 388-ON*

VI. NON-CONSENT AGENDA

A. RESOLUTIONS

1. R2020-089 Authorizing the Refund or Credit of Various Fees and Deposits Paid to the Township

WHEREAS, a State of Emergency and Public Health Emergency has been declared for the State of New Jersey and Township of Parsippany-Troy Hills regarding coronavirus (COVID-19); and

WHEREAS, as a result of a series of State, County and local Executive Orders, Administrative Orders, and guidance, the Township has implemented aggressive social distancing measures to mitigate further spread of COVID-19; and

WHEREAS, in response, the Township has closed all recreational facilities within Township parks and other Township facilities to the public and banned public gatherings; and

WHEREAS, upon the recommendation of the Mayor, the Township Council wishes to authorize the refund or credit of various fees and deposits paid to the Township including: (1) fees or deposits paid for the use of recreational facilities within Township parks or other Township facilities that have been closed due to COVID-19, (2) fees paid for Township sponsored recreational activities and programs that have been cancelled due to COVID-19, (3) permit or license fees paid to the Health Department in connection with events that have been cancelled or postponed due to COVID-19, and (4) other similar fees or deposits paid to the Township as determined by the Business Administrator; and

WHEREAS, the appropriate Department Head shall be authorized to refund said fees or deposits or credit same towards future payments with the approval of the Business Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills, in the County of Morris, and State of New Jersey, wishes to authorize the refund or credit of various fees and deposits paid to the Township consistent with the terms and conditions of this Resolution.

BE IT FURTHER RESOLVED, that all Township officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Motion to approve the Resolution above by Mr. Carifi, seconded by Ms. Peterson.

ROLL CALL: YES- Mr. Carifi, Ms. Gragnani, Ms. McCarthy, Ms. Peterson, Mr. dePierro,

VII. CONSENT AGENDA

A. RESOLUTIONS

- 1. Authorizing an Application for 2020 Annual Action Plan and Five-Year Consolidated Plan 2020-2024 for Community Development Block Grant Funding-ON***
- 2. Adopting a Citizen Participation Plan as Prepared by the Purchasing/Community Development Office for Community Development Block Grant Funding-ON***
- 3. Authorizing Change Order #1 for Phase II Rehabilitation of the Smith-Baldwin House-ON***
- 4. Emergency Agreement with Rapid Recovery Services, LLC for Sewer Backup at the Knoll West Country Club-ON***
- 5. Agreement between Township of Parsippany and State of New Jersey for Highway Maintenance and Control-ON***
- 6. Awarding Contract for New England Drive Milling and Resurfacing Program-ON***
- 7. Rejecting the Bid for Scada System Improvements-Phase II-ON***
- 8. Contract for Replacement of Simpson Avenue Retaining Wall -ON***
- 9. Affordable Housing Contribution Agreement with Waterview Marketplace LLC and Fair Share Housing Center-ON***

B. APPLICATIONS

C. APPROVAL OF PAYROLL AND BILLS LIST

CFO Ann Cucci recommends authorization for payment:

1. Authorize payment of the 4/17/20 regular and miscellaneous payroll estimated at \$1,600,000 each
2. Payment of bills from voucher list of 4/15/20 – 4/17/20 totaling \$2,676,689.85

Motion to approve the authorization for payment above by Mr. Carifi, seconded by Ms. Peterson.

ROLL CALL:YES- Mr. Carifi, Ms. Gragnani, Ms. McCarthy, Ms. Peterson, Mr. dePierro,

VIII. ADJOURNMENT

Motion to Adjourn the Meeting by Mr. Carifi, Seconded By Ms. Peterson.

ROLL CALL:YES- Mr. Carifi, Ms. Gragnani, Ms. McCarthy, Ms. Peterson, Mr. dePierro

Respectfully submitted,

Khaled Madin, Township Clerk

Michael J. dePierro, Council President

Minutes Approved: May 19, 2020